

State Regulation of Public Utilities Review Committee

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Breeden John
Committee Counsel

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Post Office Box 142
Columbia, South Carolina 29202
(803) 212-6216

MEMORANDUM

RE: Public Service Commission Application Packet Instructions

Thank you for your interest in seeking the office of Commissioner for the South Carolina Public Service Commission. **The State Regulation of Public Utilities Review Committee (“Review Committee”) will begin accepting applications on Friday, October 3, 2025. All application materials must be received no later than 12:00 noon on Friday, October 24, 2025.**

Below are details regarding the Review Committee’s application packet submission procedure, required application materials, and candidate resource documents. Please carefully review this information.

Application materials and resource documents are available on the Review Committee’s website (<https://www.scstatehouse.gov/CommitteeInfo/PublicUtilitiesReviewComm/2025PublicServiceCommissionScreeningInfo.php>). Please contact Breeden John at (803) 212-6216 or BreedenJohn@scsenate.gov if you are unable to access materials via the website.

Application Packet Submission Procedure

All required application materials must be submitted to the Review Committee in hard copy and electronic form unless otherwise indicated. The Review Committee will not accept application materials after 12:00 noon on Friday, October 24, 2025. This is an absolute deadline.

- (1) **Electronic Submissions.** Completed application materials must be submitted electronically by 12:00 noon on Friday, October 24, 2025. Electronic versions of application materials do not need to be signed. Electronic submissions will be conducted using a secure file sharing application. Please contact Breeden John for instructions on electronic submissions once you have completed the application packet.
- (2) **Hard Copy Submissions.** The Review Committee must also receive signed original hard copies of completed application materials by 12:00 noon on Friday, October 24, 2025. Do not staple hard copies. All hard copies should include your original signature where indicated. If you are unable to mail hard copies of your application materials and need to submit them in-person, please contact Breeden John to make an appointment.

Hard copies should be mailed to the Review Committee at our mailing address:

Public Utilities Review Committee
P.O. Box 142
Columbia, SC 29202

If using FedEx as your mailing provider, please use the following address:

Public Utilities Review Committee
1101 Pendleton Street
Columbia, SC 29201

Required Application Materials

- (1) **Personal Information Sheet**
This document can be submitted separately from other required application materials and should be returned as soon as possible. Your name as provided will appear on media releases, screening reports, and other official documents. Certain information provided will be used to conduct a background check by the South Carolina Law Enforcement Division, a driver's record check by the South Carolina Department of Motor Vehicles, and a credit check by a credit bureau.
- (2) **Personal Data Questionnaire**
The information you submit (with the exception of home addresses and telephone numbers, identifying numbers, names and ages of children, and other information where indicated) will be published by the General Assembly after public hearings. Specific instructions for completing the Personal Data Questionnaire are included in the resource documents. Please carefully follow these instructions.

(3) State Ethics Commission Statement of Economic Interests

Applicants are required to submit three copies of this form. All three copies must have your original signature. This form may be filled out by hand. The Review Committee will file these forms with House and Senate Ethics Committees prior to elections. Only signed hard copies of these documents are required, not electronic versions.

(4) Confidential Financial Statement

Instructions for completing this document are included with the document. Only a signed hard copy of this completed document is required, not an electronic version.

Resource Documents

In addition to completing and submitting the required application materials (above), all applicants should review the following resource documents.

(1) Media Release

Media release and legal advertisement announcing the start of the Review Committee's application process for Public Service Commission Seats 1, 3, 5, and 7.

(2) PSC Screening Schedule – Fall 2025

The Review Committee's Fall 2025 Screening Schedule for Public Service Commission Seats 1, 3, 5, and 7. All dates are subject to change, other than the application period of October 3, 2025, through October 24, 2025.

(3) Introduction to the Public Service Commission

Background information on the Public Service Commission and service as a commissioner.

(4) Application Packet Checklist

A checklist of required application materials provided for your convenience in completing your application packet.

(5) Personal Data Questionnaire Instructions

Detailed instructions for completion of the Personal Data Questionnaire. Please carefully follow these instructions to ensure consistency and accuracy in responses.

(6) Personal Data Questionnaire Statutory References

Selected relevant sections of the S.C. Code of Laws for reference in completing the Personal Data Questionnaire.

(7) Pledge Prohibition Statutory Reference

S.C. Code of Laws Section 8-19-935 regarding Public Service Commission elections and pledges of members of the General Assembly.

(8) Code of Judicial Conduct, Rule 501

Standards for ethical conduct of members of South Carolina's judicial system.

- (9) Advisory Opinion – Legislative Caucus Meetings**
Review Committee Advisory Opinion addressing the issue of attendance by candidates for the Public Service Commission at legislative caucus meetings.
- (10) Advisory Opinion – Legislative Receptions**
Review Committee Advisory Opinion addressing the issue of attendance by candidates for the Public Service Commission at legislative receptions.
- (11) Advisory Opinion – Political Gatherings**
Review Committee Advisory Opinion addressing the issue of attendance by candidates for the Public Service Commission at political gatherings.
- (12) Credit Report Access**
Information regarding access to your credit report.
- (13) Map**
A map of the South Carolina Statehouse grounds. Review Committee meetings are typically held in the Gressette Building.